

**SCC Campus Reps Q & A**  
**Questions Received the Week of 3/1-4/21**

**North Ridge Elementary**

1. The sub system (Frontline) is no longer making calls to help find subs like it has in

**North Ridge Elementary (#1 continued)**

Enter multiple day absences separately (not as a block).

If entered as one block, Frontline will eliminate all Subs assigned on any of those days i.e., employee enters absence for M, T and W if a sub accepts the job on M and T, it will not call the sub for W.

If entered as separate days, it will identify available subs per day.

Put absence in the system as soon as possible.

on profile is more descriptive, such as 5th grade teacher. Some subs wish only to sub for certain grades, etc.

Send David Smith (HR) requests to advertise absences to the Sub pool. There will always be new substitutes who are ready to work but may not have Frontline access. David Smith actively emails Subs daily with unfilled assignments.



**Watauga Elementary**

7. I am wondering what our projected school bell-schedule will be next year. **Are we continuing with the current schedule or returning to what it was before?**

**A.** We are planning on having the same bell schedule for next year.